

SCHEDULE OF REQUIREMENTS AND PRICES

No	Item Description	Qty	Unit Price Per Month Kshs.	Total price per Annum		
1	Maintaining cleanliness in Directorate offices.					
2	Maintain cleanliness in Studio B.					
3	Shampoo clean all carpeted studios at least once every month.					
4	Shampoo clean all seats in all offices when need arises.					
5	Clean and polish the corridor floors with recommended detergents					
6	Clean windows and panels, stair cases and stair case rails.					
7	Clean walls, mirror/ glass, fixtures and furniture					
8	High dusting and removing cobwebs.					
9	Cleaning and disinfecting toilet floors and sanitary fittings with recommended detergents and disinfectants at least four times daily including weekends and public holidays.					
10	Collect garbage and litter on the corridors,					

	toilets and other common areas and dump at the designated site.					
11	Emptying of Garbage bins, cleaning and disinfecting them.					
12	Show ability to provide at least 10 workers					
13	Provide 18 sanitary bins at all times and is part of the contract					

Authorized Official: _____
Name

Signature

Date